

March 14, 2016

School
Address
Address

Dear <superintendent>,

I am the regional coordinator for the Title III LEP and IE consortium grant in our portion of the state. In this current year, our consortium included 29 districts, primarily from ESUs 4, 5, 6, and 9. To read more about our consortium, please visit <https://esu4ell.wikispaces.com/Consortium+Information>.

It is time to secure commitments of potential consortia districts for the upcoming grant year. In the case of Title III, Federal regulations require districts to join a consortium if their Title III Limited English Proficient (LEP) allocations do not meet the minimum of \$10,000. This allocation is based on the number of students coded as LEP according to Rule 15 in NSSRS on April 4. Likewise, districts allocated under \$5000 for Title III Immigrant Education (IE) are required to participate in a consortium to access these funds. These allocations are derived by a formula based on the percent increase of students who qualify as immigrants.

Please note that districts choosing not to participate in Title III are still required by the Office of Civil Rights and Nebraska Rule 15 to provide appropriate services for their LEP and IE students.

In preparation of submitting this information to NDE we ask that you complete and sign two items:

- 1) The NCLB Grant Consortium Information form
 - a. Please indicate the percentage of funds your school district will consort with ESU 4 for the 2016-17 grant year. (Please enter 100% or 0%).
 - b. Please check yes or no to identify student populations present in your district.
 - c. Please provide names and addresses of any homeless shelters in your district.
- 2) Title III Consortium Services
 - a. Please review, sign, and date to agree to the program of services outline.

Please return the signed forms on or before April 15, 2016. A preaddressed postage paid envelope is included. Completed forms can be mailed to:

Educational Service Unit 4
c/o Sue Knickman
919 16th Street
Auburn, NE 68305

We appreciate all you do. If you have any questions, please contact me by e-mail at jmadison@esu4.net or by phone at 402-274-4354.

Thank you,

Jen Madison
Title III Regional Coordinator